

# Great Waltham C of E Primary School Breakfast Club

## Contract Agreement Autumn term 2022/23



Name of Child(ren) \_\_\_\_\_

Class(es) \_\_\_\_\_

The days I would like my child(ren) to attend breakfast club each week as of (insert date) \_\_\_\_\_ are as follows;

- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday

I understand and agree to the following:

- Breakfast Club operates from 7:30am to 8:35am, term time only.
- The cost is £5.60 per session (ADHOC sessions are chargeable at £6.00 per session), payable in advance using 'Iris Parentmail' which secures your child's place. The parent/carer signing this agreement is liable for paying the fees.
- I commit to securing my child's place by entering into a termly contract.
- Even if my child(ren) does not attend all their booked sessions in a week, due to illness, holiday, or other circumstances, missed sessions will still be charged as the Breakfast Club has the same daily staffing costs.
- If for unforeseen circumstances breakfast club is unable to operate, parents will be refunded the cost of the session.
- I must not leave my child at school before 7:30am.
- Breakfast is served up to 8:15 am.
- Before children join their classes there will be tidy up time, encouraging the children to take responsibility for the environment.
- After the session, children will collect their coats and bags and go (younger children are escorted) to their appropriate classrooms.
- Breakfast Club is a play setting and whilst my child is there the Club is legally responsible for him/her.
- Breakfast Club follows Great Waltham C of E Primary school's policies and procedures for example 'behaviour' (available for reference on the school website), and that there are expectations and obligations relating both to the club and to myself and my child(ren), and I agree to abide by them.
- Breakfast Club Sessions will be 'released' for booking on a half termly basis. Sessions will be allocated on a first-come, first-served basis. The school will inform parents when sessions have been released via Parentmail and the school newsletter.
- Whilst Breakfast Club tries to ensure the safety and security of items, it cannot be held responsible for loss or damage to my child's property.

I will give one half term's notice of cancellation or amendment of sessions, should I no longer wish my child(ren) to attend the current attended sessions.

I agree to my child(ren) receiving medical treatment by a qualified first aider or medical professional in the event of an emergency and that I will be contacted as soon as possible.

I confirm that I have supplied all current medial/dietary/health information and contact details relating to my child(ren) and understand that I am responsible for updating these details with the school office and supplying any other information Breakfast Club Staff may need in the future.

I have read and understood the above terms and conditions and I agree to abide by them.

Signed: \_\_\_\_\_ Parent/Carer

Print name: \_\_\_\_\_ Date: \_\_\_\_\_