

Great Waltham C of E Primary School Breakfast Club

Contract Agreement 2025/26



Name of Child(ren) _____

Class(es) _____

The days I would like my child(ren) to attend breakfast club each week as of (insert date) _____ are as follows;

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

I understand and agree to the following:

- Breakfast Club operates from 7:30am to 8:35am, term time only.
- The contracted cost is £5.70 per session, payable in advance via the 'My Child at School' app (MCAS) which secures your child's place. The parent/carer signing this agreement is liable for paying the fees. (ADHOC sessions are chargeable at £6.50 per session).
- I commit to securing my child's place by entering into a half termly contract.
- I will give one half term's notice of cancellation or amendment of sessions, should I no longer wish my child(ren) to attend the current attended sessions.
- Sessions are allocated monthly via MCAS. The school office will advise you each month when sessions have been added. I agree to pay the monthly balance within 7 days of billing.
- Even if my child(ren) does not attend all their booked sessions in a week, due to illness, holiday or other circumstances, missed sessions will still be charged as the Breakfast Club has the same daily staffing costs.
- If for unforeseen circumstances breakfast club is unable to operate, parents will be refunded the cost of the session.
- I must not leave my child at school before 7:30am.
- Breakfast is served up to 8:15 am.
- Before children join their classes there will be tidy up time, encouraging the children to take responsibility for the environment.
- After the session, children will collect their coats and bags and go to their appropriate classrooms (younger children are escorted).
- Breakfast Club is a play setting and whilst my child is there the club is legally responsible for him/her.

- Breakfast Club follows Great Waltham CofE Primary school's policies and procedures for example 'behaviour' (available for reference on the school website), and that there are expectations and obligations relating both to the club and to myself and my child(ren), and I agree to abide by them.
- Whilst Breakfast Club tries to ensure the safety and security of items, it cannot be held responsible for loss or damage to my child's property.
- I agree to my child(ren) receiving medical treatment by a qualified first aider or medical professional in the event of an emergency and that I will be contacted as soon as possible.
- I confirm that I have supplied the school with all current medial/dietary/health information and contact details relating to my child(ren). I understand that I am responsible for updating these details with the school office and supplying any other information breakfast club staff may need in the future.

I have read and understood the above terms and conditions and I agree to abide by them.

Signed: _____ Parent/Carer

Print name: _____ Date: _____